**COUNCIL SUMMONS**

**COLWINSTON COMMUNITY COUNCIL**

**ANNUAL MEETING IN THE SYCAMORE TREE, COLWINSTON, ON TUESDAY 10th MAY, 2016 AT 7.30 PM (followed by the May Ordinary meeting)**

**AGENDA**

1. Attendance and apologies for absence
2. Election of Officers for the year 2016-17:
* Election of Chairman
* Election of Vice – Chairman
1. Election of representatives to:

The Vale Joint Liaison Committee (1+ a deputy)

OVW meetings

Any Other Committees deemed necessary

1. Proposal from Cllr Bates to establish a Ways and Means Working Party of the Council- previously circulated
2. To review the report of the internal auditor
3. To review the year end accounts
4. Review and signing of Annual Report
5. Review of appropriate Standing Orders, Financial regulations, Code of Conduct and Risk Management policies
6. Review and confirmation of arrangements for insurance cover in respect of

 all insured risks –make sure have looked into these

1. Update of Register of Interests
2. Review and approve the policy on paying Councillor expenses
3. Consideration of charity requests – Y Bont
4. Annual Review of the Clerk’s salary, performance and terms of conditions

14. Setting the dates, times and place of ordinary meetings of the full Council for

 the year ahead.

Joanna Howell – Clerk to Council 03/05/2016